

Re-Organizational meeting for the Town Board of Constable was held on January 9, 2020 at 7:00 PM in the Town Office. Members present were Councilwoman Lemire, Councilmen Wilson, Leahy and Patterson, Supervisor Onufer, Code Officer Halley and Town Clerk Prue, Highway Superintendent Martin and Code Officer Halley.

Guests present were Karen Ritchie Bookkeeper, Justice Wisnesky, Dalton Patterson Web/Tech and Stephen Bartlett Malone Telegram.

A motion was made by Councilman Wilson, seconded by Councilwoman Lemire for the following appointments for the year 2020, motion carried.

Deputy Town Supervisor	Melanie Lemire
Deputy Town Clerk	None
Deputy Highway Superintendent	John Mallette
Code Enforcement Officer	Gordie Halley
Health Officer	Lori Tulip, RN
Chairman of Board of Assessors	Laurie Marshall
Town Constable	Bernard Harte
Town Historian	Martha Gardner
Town Attorney	Matthew McArdle
Dog Control Officer	NCAS
Newspaper	Malone Telegram
Grievance Board	Timothy Leahy, Chairman
5 year term	Term expires 2024
	Wellington "Joe" Lewis
	Term expires 2022
	Bernard Martin
	Term Expires 2020
Registrar of Vital Statistics	Town Clerk
Records Management Officer	Town Clerk

A motion was made by Councilman Wilson, seconded by Councilman Leahy for the following Committee's for the year 2020, motion carried.

Recreation Park	All Board Members Chairman, Co-Chairman No one at this time
Land Fill	All Board Members Councilman Wilson, Chairman
Building & General	All Board Members

Councilman Wilson, Chairman
Supervisor Onufer, Co-Chairman

Highway

All Board Members
Councilman Wilson, Chairman
Councilman Patterson, Co-Chairman

Capital Improvement

Supervisor Onufer, Chairman
Councilman Wilson, Co-Chairman
Mike Shea, Harold Phillips, James
Lester.

A motion was made by Councilman Patterson, seconded by Councilman Wilson for the following Financial Institutions for the year 2020, motion carried.

General & Highway Fund - Checking	Community National Bank
General & Highway Savings	NY Class Account
Trust & Agency	Community National Bank
Highway & General Fund Capital Improvement-Savings - NY Class Account	NY Class Account
Recreation Park Capital Improvement	NY Class Account
Capital Projects Improvement	NY Class Account

A motion was made by Councilman Wilson, seconded by Councilwoman Lemire allowing the Town Supervisor to pay Budget Bills, Malone Telegram, Utilities, Postage, Expense bills, Self-Insurance and "Association of Town's", a Publication received by all Town Board members and Highway Superintendent, and the new credit card, motion carried.

A motion was made by Councilman Patterson, seconded by Councilman Wilson, regarding keeping the regular Town Board meeting night on the second Thursday of each month with the meetings starting at 7:00 P.M, motion carried.

A motion was made by Councilman Wilson seconded by Councilwoman Lemire, regarding allowing the Highway Superintendent to have funds of \$5,000.00 made available to him for emergency spending, motion carried.

A motion was made by Councilman Wilson, seconded by Councilman Patterson, for the mileage rate to be \$.48 per mile, with the starting point being the town hall and return to the town hall, motion carried.

A motion was made by Councilman Leahy, seconded by Councilwoman Lemire to accept the wages of elected town officials as stated in the 2020 budget, motion carried.

A motion was made by Councilman Patterson, seconded by Councilman Wilson to accept the wages of town highway department employees as stated in the union contract, motion carried.

On a motion by Councilwoman Lemire, seconded by Councilman Wilson for the “Guidelines for Town Officials & Employees”, Motion carried.

Room Fee - \$80.00 - \$120.00 per night
Meal Allowance – Breakfast - \$8.00
Lunch - \$10.00
Dinner - \$20.00

On a motion by Councilman Wilson, seconded by Councilman Leahy, for Resolution #1-2020 regarding Supervisor Onufer and Deputy Supervisor/Councilwoman Lemire ability to sign checks for Community Bank, and authorize to withdraw and contribute to the NY Class Account, motion carried.

Motion to adjourn the Re-Organizational meeting was made by Councilman Wilson, seconded by Councilwoman Lemire, meeting was adjourned at 7:15 PM, motion carried.

Regular monthly meeting was called to order at 7:16 PM by Supervisor Onufer.

On a motion by Councilman Wilson, seconded by Councilman Patterson to accept the minutes from the 12/12/19 meeting, motion carried.

On a motion by Councilman Patterson, seconded by Councilman Wilson to accept the minutes from the 12/27/19 meeting, motion carried.

Annual Audit Cashbooks and Ledgers for Town Justice, Town Clerk, Town Supervisor and Code Officer.

Justice Wisnesky, Town Justice, presented her cashbook for all board members present to review. This was reviewed and signed by all board members present. A motion was made by Councilman Leahy, seconded by Councilwoman Lemire to accept cashbook from Justice Wisnesky, motion carried.

Town Clerk presented her cash receipt book for all board members present to review. Cash receipt books was reviewed and signed by all board members present. A motion was made by Councilman Wilson, seconded by Councilwoman Lemire to accept Town Clerks cash receipt book, motion carried.

Supervisor Onufer, presented the general ledgers for the General Fund and the Highway Fund for all board members present to review. General Ledgers were reviewed and signed by all board members presents. A motion was made by Councilman Patterson, seconded by Councilwoman Lemire to accept both ledgers, motion carried.

Code Officer Gordon Halley presented his checkbook and year-end report for all board

members present to review. A motion was made by Councilwoman Lemire, seconded by Councilman Leahy to accept Code Officers check book and yearend report, motion carried.

TOWN CLERK

A motion was made by Councilwoman Lemire and seconded by Councilman Leahy to accept the Town Clerk's Report, motion carried.

Code Officer

Code Officer Halley reported with regards to the Taylor Rd. property that he hasn't been by the property in a couple of weeks.

Supervisor Onufer read a letter received from Wise Energy.

Supervisor Onufer reported receipt of a list of projected tax payments from OYA.

A motion was made by Councilman Wilson and seconded by Councilman Leahy to accept the Code Officer's report for 12/11/2019 – 01/06/2020, motion carried.

Highway

Highway Superintendent Martin reported that Town Highway Dept. Employees John and Craig attended a chainsaw safety course and their certificates of attendance were received.

Henry Road – Mr. Rogers is in jail on contempt charges resulting from his court date in January.

Highway Superintendent Martin reported that the new truck is in Plattsburgh.

Metal Dumpster is still at the Highway Garage.

Highway Superintendent Martin gave his Fuel Usage report up to 12/27/2019.

On a motion by, Councilwoman Lemire, seconded by Councilman Patterson for budget amendment #10-2019 Highway Fund. Motion Carried

\$2,204.40 from DA 5130.1 Mach. Pers. Serv.
\$ 140.29 from DA 5130.1 Mach. Pers. Serv.
\$ 296.84 from DA 5130.1 Mach. Pers. Serv.
\$ 298.15 from DA 5130.1 Mach. Pers. Serv.
\$ 301.01 from DA 5130.1 Mach. Pers. Serv.
\$1,470.03 from DA 9050.8 Unemployment Ins.
\$ 247.93 from DA 5130.4 Mach. Cont. Exp.

\$ 327.21 from DA 5142.4 Snow Rem. Town Roads Cont. Exp.
\$ 57.53 from DA 5140.1 Misc. Brush & Weeds Personal Serv.
\$ 45.37 from DA 5130.2 Mach Major Veh. Equipment
\$ 765.87 from DA 5140.1 Misc. Brush & Weeds Personal Serv.
\$ 78.89 from DA 5142.4 Snow Rem. Town Roads Cont. Exp.
\$ 584.77 from DA 9050.8 Employee Benefits Unemployment Ins.
\$ 32.63 from DA 9090.8 Employee Benefits Shoes
\$ 89.52 from DA 9710.6 Accounts – Debts Serv.
\$5,820.67 from DA 909 Highway Fund Balance

\$2,204.40 to DA 5110.1 Gen Repair Pers. Serv.
\$ 140.29 to DA 5110.4 General Repair – Cont. Exp.
\$ 296.84 to DA 5130.4 Mach. Cont. Exp.
\$ 298.15 to DA 5140.4 Brush & Weed Cont. Exp.
\$ 301.01 to DA 9060.8 Employ Benefits Hospital-Medical Ins.
\$1,470.63 to DA 5148.4 Snow Removal-Other Govt. Cont. Exp.
\$ 247.93 to DA 9030.8 Emp. Benefits – Social Security
\$ 327.21 to DA 9030.8 Emp. Benefits – Social Security
\$ 57.53 to DA 5148.1 Snow Removal-Other Govt. Personal Serv.
\$ 45.37 to DA 5142.1 Snow Rem. Town Roads Personal Serv.
\$ 65.87 to DA 5142.1 Snow Rem. Town Roads Personal Serv.
\$ 78.89 to DA 5142.1 Snow Rem. Town Roads Personal Serv.
\$ 584.77 to DA 5142.1 Snow Rem. Town Roads Personal Serv.
\$ 32.63 to DA 5142.1 Snow Rem. Town Roads Personal Serv.
\$ 89.52 to DA 5142.1 Snow Rem. Town Roads Personal Serv.
\$5,820.67 to DA 5142.1 Snow Rem. Town Roads Personal Serv.

Supervisor Onufer presented the Highway Dept. Fund Monthly Statement for December 2019 for all board members to review. A motion was made by Councilwoman Lemire and seconded by Councilman Patterson to accept the Highway Dept. Fund Monthly Statement, motion carried.

Highway Dept. bills were audited and approved #148 - #169.

WEB/TECH

Dalton reported that he is having a problem with the Facebook page so Twitter is not live yet.

Capital Improvement

A motion was made by Councilman Wilson and seconded by Councilman Leahy to pay voucher #3 - \$132,430.00, Heritage Homes, motion carried.

Supervisor Onufer presented the Capital Projects Fund Monthly Statement for December 2019 for all board members to review. A motion was made by

Councilwoman Lemire and seconded by Councilman Patterson to accept the Capital Projects Fund Monthly Statement, motion carried.

Capital Projects bills were audited and approved. #24 - #27

Town Justice

Supervisor Onufer reported that Justice Wisnesky turned in funds in the amount of \$1,045.00 for November 2019, a voucher from the Justice Court has been received in the amount of \$715.00 and the Town's Share was \$330.00.

Supervisor Onufer reported that he received a request from the NYS Court system for a copy of the yearly audit.

General

Supervisor Onufer informed the Town Board that he will not be here for the April 2020 meeting. It was decided to have the meeting on April 6, 2020 starting at 7:00 pm. Town Clerk to put a notice in the Telegram.

Supervisor Onufer reported he received the statement of Taxes and Equalization rates on 12/16/2019 from Franklin County.

Supervisor Onufer reported that Town Historian, Martha Gardner, informed him that the Town will be receiving a check in the amount of \$1,100.00 to cover the cost or a historical marker to be placed in Trout River.

All contracts with the Town have been returned, except the Food Pantry.

Savings Statements for December 2019 was presented for all board members to review.

Trial Balance for December 2019 was presented for all board members to review.

Supervisor Onufer presented the General Fund Monthly Statement for December 2019 for all board members to review. A motion was made by Councilwoman Lemire and seconded by Councilman Wilson to accept the General Fund Monthly Statement, motion carried.

Supervisor Onufer presented the 2019 Statement of Taxes and Equalization Rates.

On a motion by Councilman Leahy, seconded by Councilwoman Lemire for a budget amendment #10-2019 General Fund.

\$ 35.67 from #A 9090.8 Fringe Benefits – Shoes High. Supt.

\$1,020.62 from #A 7310.1 Youth Program – Pers. Serv. Lifeguard

\$ 212.82 from #A 7310.1 Youth Program – Pers. Serv. Lifeguard
\$ 336.57 from #A 8090.4 Planning – Env. Control Cont. Exp.
\$ 252.28 from #A 8090.4 Planning – Env. Control Cont. Exp.
\$ 43.68 from #A 5010.4 Supt. Highways – Cont. Exp - training
\$ 616.95 from #A 1910.4 Special Items – Unallocated Ins.
\$ 22.21 from #A 1989.0 Fire Dept. – Cancer Ins.
\$ 560.00 from #A 1910.4 Special Items – Unallocated Ins.
\$ 32.87 from #A1910.4 Special Items – Unallocated Ins.
\$ 145.85 from #A1910.4 Special Items – Unallocated Ins.
\$ 197.71 from #A1910.4 Special Items – Unallocated Ins.

\$ 35.67 to #A9060.8 Hospital & Medical Ins.
\$ 1,020.62 to #A9030.8 Fringe Benefits – Social Security
\$ 336.57 to #A7110.4 Parks Cont. Exp.
\$ 252.28 to #A5132.4 Garage Cont. Exp.
\$ 43.68 to #A5132.4 Garage Cont. Exp.
\$ 616.95 to #A1620.4 Central Garage Cont. Exp.
\$ 22.21 to #A1620.2 Central Garage Repairs & Maint.
\$ 560.00 to #A1420.4 Elections Cont. Exp.
\$ 32.87 to #A1410.4 Town Clerk Cont. Exp.
\$ 145.85 to #A1355.4 Tax Collector Cont. Exp.
\$ 197.71 to #A1119.4 Justice Cont. Exp.

Motion carried.

General Bills were audited and approved. #245-271

On a motion to adjourn was made by Councilman Wilson, seconded by Councilman Patterson, motion carried. Meeting was adjourned at 9:12 pm.

Susan Prue, Constable Town Clerk